

Central Bedfordshire Council

**SOCIAL CARE, HEALTH AND HOUSING OVERVIEW AND SCRUTINY
COMMITTEE**

20 September 2016

Work Programme & Executive Forward Plan

Advising Officer: Paula Everitt, Scrutiny Policy Adviser
paula.everitt@centralbedfordshire.gov.uk

Purpose of this report

The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

RECOMMENDATIONS

The Committee is asked to:

1. Consider and approve the work programme attached, subject to any further amendments it may wish to make, specifically relating to **paragraph 5**;
2. Consider the Executive Forward Plan; and
3. Consider whether it wishes to suggest any further items for the work programme and/or establish any enquiries to assist it in reviewing specific items.

Overview and Scrutiny Work Programme

1. Throughout June and July 2016 residents were encouraged to propose items to be considered by the Council's overview and scrutiny committees.
2. In addition a workshop took place in June 2016 at which Members and partners were invited to propose additional items and to indicate the priorities that they would like to consider throughout 2016/17.
3. Throughout this process Members have been encouraged to adopt several key principles relating to ways of working that were previously agreed by the Overview and Scrutiny Co-ordination Panel, namely:-
 - Minimising duplication
 - Focusing on requested items
 - Focusing on outcomes and the 5-year plan

4. A long-list of items has been proposed, many of which have been included in the work programme of the relevant overview and scrutiny committee and can be seen at the **Appendix**. There are several items that were proposed as part of this process that have not yet been included in the work programme as they are subject to further scoping.
5. In addition there were several items proposed as part of this process that were very broad in nature. In order to determine whether or not they should be added to the agenda of a future meeting further clarification is necessary from Members to determine the exact nature of these items. Specifically these were as follows:-
 - the re-procurement of community mental health services;
 - meeting residents needs; and
 - health education.
6. This work programme aims to provide a balance of those items on which the Executive would be grateful for a steer in addition to those items that the Overview and Scrutiny Committee (OSC) has proactively requested to receive.
7. The Committee is requested to consider the work programme and the indicated outcomes and to amend or add to it as necessary.

Overview and Scrutiny Task Forces

8. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed, i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Executive Forward Plan

9. Listed below are those items relating specifically to this Committee's terms of reference contained in the latest version of the Executive Forward Plan that are not presently included in the Committee's work programme. The full Executive Forward Plan can be viewed on the Council's website at the link at the end of this report:-

Item	Indicative Exec Meeting date
The Day Offer for Older People and Adults with Disabilities	11 October 2016
Non Key Decisions	Indicative Exec Meeting date
Period 3 (Quarter 1) – 2016/17 Revenue, Capital and HRA Budget Monitoring	11 October 2016
Fees and Charges 2017	11 October 2016

Period 6 (Quarter 2) – 2016/17 Revenue, Capital and HRA Budget Monitoring	06 December 2016
Quarter 2 Performance Monitoring	06 December 2016
Draft Budget & Medium Term Financial Plan 2017/18 – 2020/21	10 January 2017
Draft Capital Programme 2017/18 – 2020/21	10 January 2017
Final Budget & Medium Term Financial Plan 2017/18 – 2020/21	07 February 2017
Final Capital Programme 2017/18-2020/21	07 February 2017
Final HRA Budget 2017/18-2020/21	07 February 2017
Period 9 (Quarter 3) – 2016/17 Revenue, Capital and HRA Budget Monitoring	04 April 2017
Quarter 3 Budget Monitoring	04 April 2017

Corporate Implications

10. The work programme of the Social Care, Health and Housing Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities. Whilst there are no direct implications arising from this report the implications of proposals will be details in full in each report submitted to the Committee.

Conclusion and next Steps

11. Members are requested to consider and agree the attached work programme, subject to any further amendment/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Appendices

Appendix: Social Care, Health & Housing OSC work programme.

Background Papers

Executive Forward Plan (can be viewed at any time on the Council's website) at the following link:-

<http://centralbeds.moderngov.co.uk/mgListPlans.aspx?RPIId=577&RD=0>